



# Post/Refresher Training Courses For Workflow Modules

*(Subject to change)*

A professional engagement agreement and pre-payment will be required prior to scheduling session(s). Sessions will be web-based with up to 5 attendees per session. Please request to have the session(s) recorded and to receive a copy of a standard quick start guide for customization prior to distributing.

**IMPORTANT NOTE:** Clients needing to complete their implementation or make changes to their initial setup, please contact your MIP/Microix consultant for a quote prior to moving forward.

**NEXT STEP:** Email [sales@microix.net](mailto:sales@microix.net) to request a quote/agreement for review and final approval.

AVAILABLE SESSIONS	DESCRIPTION/ROLE	ESTIMATED UP TO HOURS
<b>REQUISITION MODULE</b>		
	<a href="#">Standard training agenda link</a>	
TR120000-REQADM	Finance/A/P/Workflow Maint. Administrator Training	2
TR120000-REQREQ	Requester Training	2
TR120000-REQAPP	Approver Training	2
TR120000-REQTT	<b>OR Train the Trainer Option</b>	5
<b>INVENTORY MODULE</b>		
	<a href="#">Standard training agenda link</a>	
TR120000-INVREQADM	Inventory Mgr/Administrator Training	2
TR120000-INVREQREQ	Requester Training	2
TR120000-INVREQAPP	Approver Training	2
TR120000-INVTT	<b>OR Train the Trainer Option</b>	5
<b>BUDGET MODULE</b>		
	<a href="#">Standard training Agenda link</a>	
TR120000-BUDADM	Budget/Workflow Maint. Administrator Training	2
TR120000-BUDREQ	Requester Training	2
TR120000-BUDAPP	Approver Training	2
TR120000-BUDTT	<b>OR Train the Trainer Option</b>	5
<b>TIMESHEET MODULE</b>		
	<a href="#">Standard training agenda link</a>	
TR120000-TIMADM	Payroll/ Workflow Maint. Administrator Training	2
TR120000-TIMREQ	Requester Training	2
TR120000-TIMAPP	Approver Training	2
TR120000-TIMTT	<b>OR Train the Trainer Option</b>	5